

## Action Taken Report (ATR) 2024-25 (Odd Semester)

As per the planning of IQAC members, the following actions have been taken considering the Agenda Points of IQAC Meeting held on 14<sup>th</sup> November 2024:

- i. An online meeting with QS I-Gauge Ranking Survey representative Ms. Ayushi was conducted on 27<sup>th</sup> November 2024 at 3 PM and data preparation related all queries of IQAC members were addressed.
- ii. Proper planning was done, strategies were made and responsibilities were assigned to ensure the timely uploading of QS I-Gauge Ranking Survey data on the portal, AQAR (2023-24) and the related tasks.
- iii. Additional IQAC members were included in various criteria of the QS I-Gauge Ranking Survey responsibility chart and the new revised Responsibility Chart was also shared with the all concerned for the same.
- iv. QS I-Gauge Ranking Survey related data has been compiled as per the below details:

S. No.	Compiled Data Type / Category (related to)	Data Compiled / Prepared by
1	Teaching Learning Criteria	Dr. Uma Sharma and Mr. Dushyant Singh, with Dr. Neelesh Kumar Gupta joining the team as an IQAC member
2	Faculty Quality Criterion	Dr. Hemant Ahuja and Ms. Neelam Chhibber
3	Faculty Development Program (FDP)	Dr. Neelesh Kumar Gupta
4	Research-related data	Dr. Namarta under the supervision of Dr. Hemant Ahuja
5	Training & Placement data	Dr. Rakesh Srivastava (Dean T& P) with the assistance of Dr. Anupama Sharma
6	Alumni Satisfaction data	Dr. Anupama Sharma
7	Diversity and Accessibility data	Dr. Shraddha Dixit (Registrar) with the assistance of Dr. Himani Garg
8	Facility-related data	Dr. Anupama Sharma

- v. As per discussion held earlier, the data for all advanced criteria has been prepared, and the two best-performing criteria will be selected by the Director for uploading after evaluation.

- vi. NBA pre-qualifier form for eligible CS-related branches also has been completed by Dr. Avadhesh Gupta for further review by the Director.
- vii. The team for Academic audit on the teaching-learning process was formed. An Internal Academic Audit of all Engineering & MCA Departments was conducted from 23<sup>rd</sup> to 26<sup>th</sup> December 2024. Course Files were thoroughly checked for the duration 3<sup>rd</sup> September to 13<sup>th</sup> December 2024. Uploading of attendance on Edumarshal Portal was also verified for each department. Warning letters (in standard format) will be issued to the concerned FMs with observations through their respective HoDs.
- viii. Complete data required for QS I-Gauge Ranking Survey and AQAR of NAAC for the Session 2023-24 has been compiled completely and the uploading process on portal is ongoing and task is to be completed by the end of January 2025.

A 95 14/12/24

**Dr. Hemant Ahuja**

**Director**

**Copyto:**

- i. Director General (for kind information)
- ii. IQAC Coordinator
- iii. Concerned IQAC Members